

## **Policies for Allison DeSalvo's World of Song (WOS) Classes & Camps (4-2015)**

Classes Designed and Created by Allison DeSalvo © 1993 – 2015

Includes Being with Baby (BWB), Music, Art & Me Program (MAM), YogAmi-Kids Yoga (YKY),  
Happy Hand Art (HHA) and Art Soup (AS)

### **Registration:**

- Payment **must be received** to secure registrants spot in a class or camp.
- Returned checks by the bank will incur a \$35 processing fee.
- Classes or camps may be canceled due to insufficient enrollment at any time, however every effort will be made to reschedule if possible.
- Registration is accepted, (note exceptions), after the first meeting of a class or camp, if space is available. Email Allison at [allison@worldofsong.com](mailto:allison@worldofsong.com) or call 267-282-1242.
- Late registration would be pro-rated accordingly.

### **Refunds:**

- 100% refund of tuition will be refunded up to 2-weeks prior to the start date of a class or camp session.
- 50% refund of tuition will be refunded within 2-weeks of the start date of the first class or camp session.
- No Refund will be issued after the start date of a class or camp and including the first class/camp meeting.
- Cancellations after the first class/camp meeting must be made via email to [allison@worldofsong.com](mailto:allison@worldofsong.com) or by calling 267-282-1242.
- A transfer of your registration can be given to another family to avoid cancellation fees.

### **Make-Up Classes:**

- If a class/camp is canceled by Allison DeSalvo/MAM or YogAmi Program due to weather or illness, Allison will try to schedule a make-up class/camp based on the availability of participants. In the event that a make-up cannot be scheduled, or you cannot attend the scheduled make-up, a refund will be issued.
- If you miss one or more classes:
  - At The Creative Living Room location, please consult the TCLR makeup policy.
  - For all other class locations, make-ups are generally not available. Certain exceptions may be made under special circumstances; please contact Allison DeSalvo regarding your special situation.

### **Emergency Cancellation Policy:**

- Announcements about class cancellations will be posted on the World of Song (WOS) website at [www.worldofsong.com](http://www.worldofsong.com) on the "Home" page and on the WOS in Facebook page.
- An email will be send to all families/students enrolled in affected classes/ camps, and for instances where there is short notice families will receive a phone call.